



# NOTICE OF MEETING

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## CABINET MEMBER FOR CULTURE, LEISURE AND ECONOMIC DEVELOPMENT

**TUESDAY, 19 OCTOBER 2021 AT 3.00 PM**

**COUNCIL CHAMBER - THE GUILDHALL**

Telephone enquiries to Anna Martyn Tel 023 9283 4870  
Email: [anna.martyn@portsmouthcc.gov.uk](mailto:anna.martyn@portsmouthcc.gov.uk)

If any member of the public wishing to attend the meeting has access requirements, please notify the contact named above.

### **Information with regard to public access due to Covid precautions**

- Attendees will be requested to undertake an asymptomatic/ lateral flow test within 48 hours of the meeting.
- If symptomatic you must not attend and self-isolate following the stay at home guidance issued by Public Health England.
- All attendees are required to wear a face covering while moving around within the Guildhall (requirement of the venue)
- Attendees will be required to take a temperature check on arrival (requirement of the venue)
- Although it will no longer be a requirement attendees may choose to keep a social distance and take opportunities to prevent the spread of infection
- Hand sanitiser is provided at the entrance and throughout the Guildhall. All attendees are encouraged to make use of hand sanitiser on entry to the Guildhall and are requested to follow the one way system in place.
- Attendees are encouraged book in to the venue (QR code). An NHS test and trace log will be retained and maintained for 21 days for those that cannot or have not downloaded the app.
- Those not participating in the meeting and wish to view proceedings are encouraged to do so remotely via the livestream link

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## **Membership**

Councillor Ben Dowling (Cabinet Member)

Councillor Tom Coles  
Councillor Claire Udy

Councillor Linda Symes

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(NB This agenda should be retained for future reference with the minutes of this meeting).

Please note that the agenda, minutes and non-exempt reports are available to view online on the Portsmouth City Council website: [www.portsmouth.gov.uk](http://www.portsmouth.gov.uk)

**Deputations by members of the public may be made on any item where a decision is going to be taken. The request should be made in writing to the contact officer (above) by 12 noon of the working day before the meeting, and must include the purpose of the deputation (for example, for or against the recommendations). Email requests are accepted.**

## **A G E N D A**

### **Meeting information: Risk assessment for the Council Chamber**

- 1 Apologies for absence**
- 2 Declarations of interest**
- 3 Museums and Visitor Services - Fees and Charges (Pages 13 - 30)**

#### Purpose

To approve updated fees and charges for Portsmouth Museums and Visitor Services.

#### **RECOMMENDED that the Cabinet Member approves**

- 1. The Portsmouth Museums and Visitor Services venue hire charges and Charles Dickens Birthplace admission charges 2022/23.**
- 2. The Portsmouth Museums and Visitor Services wedding hire charges 2022-25.**
- 3. That Officers are given the authority to offer pricing in line with these fees and charges for bespoke requests.**

- 4 Portsmouth History Centre Development Strategy 2022-2025 (Pages 31 - 54)**

#### Purpose

To present the Portsmouth History Centre Development Strategy 2022 - 2025.

#### **RECOMMENDED that the Cabinet Member notes and agrees**

- 1. The Strategy (Appendix 1A)**
- 2. The Operational Plan (Appendix 1B).**

- 5 Portsmouth BookFest 2021 (Pages 55 - 68)**

#### Purpose

1. To inform the Cabinet Member on the success of Portsmouth BookFest 2021, the 10<sup>th</sup> anniversary of the festival and the first time events were

delivered online.

2. To make recommendations for the future delivery of the festival.

**RECOMMENDED that the Cabinet Member agrees**

**1. That Portsmouth BookFest continues to offer online events alongside the traditional in person events - event format to be determined by the location and availability of the author/speaker and the likely target audience groups for the event.**

**2. That Library Assistant staff time is put into supporting the Service Development Manager to expand the publicity of the festival and its social media presence and also assist with the administration of ticket sales.**

**3. That the festival aims to present a diverse programme of events each year reaching new audiences.**

**6 City of Stories (Pages 69 - 74)**

Purpose

To update the Cabinet Member on the success of the three-year Arts Council England funded City of Stories project in the Library and Archive Service.

**7 D-Day Story social media project evaluation (Pages 75 - 78)**

Purpose

To update the Cabinet Member on the completion of a project to transform the D-Day Story's social media.

Members of the public are permitted to use both audio visual recording devices and social media during this meeting, on the understanding that it neither disrupts the meeting nor records those stating explicitly that they do not wish to be recorded. Guidance on the use of devices at meetings open to the public is available on the Council's website and posters on the wall of the meeting's venue.

Whilst every effort will be made to webcast this meeting, should technical or other difficulties occur, the meeting will continue without being webcast via the Council's website.

This meeting is webcast (videoed), viewable via the Council's livestream account at <https://livestream.com/accounts/14063785>

Date Not Specified